
First Priority of Tampa Bay

The steps for hosting a virtual
First Priority campus club

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Student-led Christian clubs on
middle and high school campuses
in Hillsborough, Pinellas, Pasco, &
Polk Counties



Step 1: Obtain information about First Priority

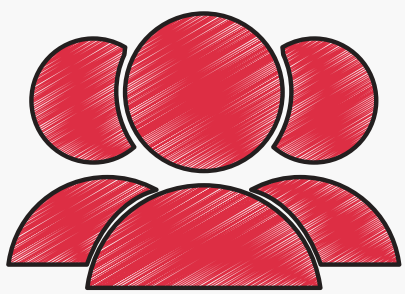


What is First Priority?

- It is a student-led Christian campus club focused on outreach
- It is not a Bible study or discipleship program

What is the purpose First Priority?

For Christian students to share the hope of Christ with students who may not have a personal relationship with Jesus



The responsibilities of being a student leader

Student leaders must be willing and able to demonstrate the following skills:

- Recruit other students
- Plan and execute weekly meetings
- Speak in front of other students
- Build awareness of the meetings via social media
- Follow the weekly H.O.P.E cycle



Step 2: Recruit a team of student leaders



Now that you understand the First Priority mission and the responsibilities of being a student leader, it is time to recruit a team of Christian students. Here are some suggestions to help you:

- Ask your Christian friends to be in leadership
- Speak with your youth pastor about students from church who also attend your school
- Speak with a First Priority staff member to help you identify other Christian students at your school who have the ability to lead

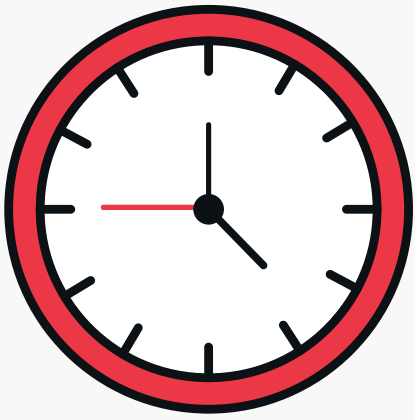


What student leaders need to know:

Once you have at least 2 or 3 students identified as possible leaders, please ask them to download the First Priority phone app or visit the website to become familiar with the First Priority mission and the responsibilities of being a student leader.



Step 3: Schedule the meeting day and time



Now that you have a leadership team, it is time to schedule the day and time of the weekly meetings. Here are some tips:

- Speak with the leadership team and agree on a day and time for the Zoom meeting
- Speak with your designated First Priority representative to confirm he/she is available to participate on this day and time

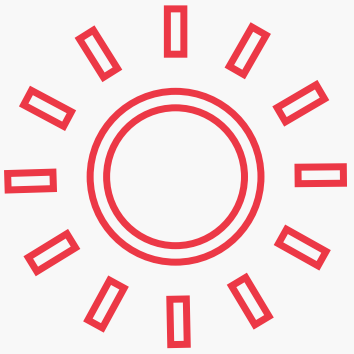


Some things to keep in mind:

- Zoom meetings have a max duration of 40 minutes
- Tuesdays or Thursdays are generally the best days
- Right after school is usually the best time
- Zoom meetings are most effective with at least 20 people in attendance
- Having a First Priority representative on the weekly meetings will help you to be successful



Step 4: Schedule training



Now that you have decided on a meeting time and day, you are ready to schedule training with a First Priority staff member:

- Contact a First Priority staff member by email: fptbclub@gmail.com or by texting a staff member (contact info. is found on the phone app under the Staff Directory icon)
- Ask your youth pastor to contact a First Priority staff member for you



Some things to keep in mind:

- The training is designed to help you launch the group, and to know how to find and use our meeting resources
- Training can be provided in-person or via Zoom
- First Priority staff members are approved by the school district to provide you with training



Step 5: Set up a Zoom account



Now that you have scheduled the day and time for the weekly meetings, it is time to set up a Zoom account. Here are some tips:

- Visit <https://zoom.us/> to set up a free account
- click on the Schedule a Meeting icon and fill in the info. (remember to include a password and the Waiting Room option)
- Click the recurring meeting option



Some things to keep in mind:

- The free Zoom account has a meeting duration cap at 40 minutes.
- The Waiting Room feature allows you to remove anyone who is being inappropriate
- It is best to change the password periodically
- Do not share the Zoom link and password on social media- share by text or email



Step 6: Launch the club



Now that you have scheduled your first meeting, here are some tips for successfully running your virtual club:

- All leaders should download the FP phone app
- Promote the meeting
- Ask a First Priority staff member for meeting announcements to share via text or social media
- Assign leadership tasks (see below)



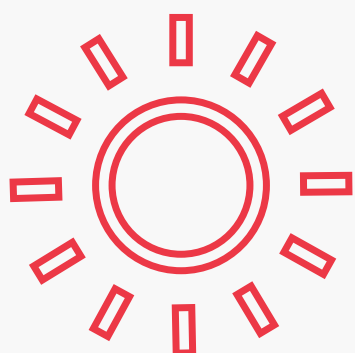

Leadership tasks:

Please assign at least one student to each of these tasks:

- Open the meeting in prayer [and an icebreaker]
- Explain First Priority [it is a Christian club but you do not have to be a Christian to attend]
- Read the lesson and questions
- Read the weekly challenge to the group
- Report attendance via the app
- Close in prayer

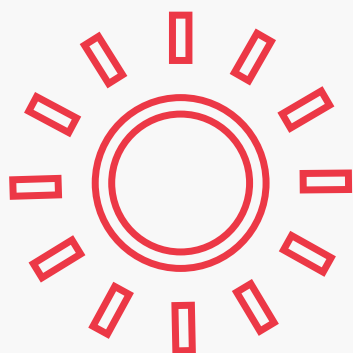


What if you run into issues?



If you run into issues while you are setting up your virtual club via Zoom, here are some tips:

- Contact a First Priority staff member or email us at fptbclub@gmail.com
- Ask your youth pastor to contact us




If you run into issues after you launch your virtual club, here are some tips:

- Consider partnering with another school's First Priority club via Zoom (our staff will help you to do this)
- Consider joining the Virtual Club on Thursdays at 4pm (our staff will provide you the log in info)
- Contact a First Priority staff member or email us at fptbclub@gmail.com



FP

Please contact us for training



813-390-5964



fptbclub@gmail.com



www.firstprioritytampa.org



First Priority of Tampa Bay phone app